For *San Diego Oasis* online classes only. Start at [www.SanDiegoOasis.org](http://www.SanDiegoOasis.org). *(Oasis Everywhere* information is located at [www.oasiseverywhere.org](http://www.oasiseverywhere.org).)*

Click on the **My Account** link in the blue bar, or the **Sign in to MyOasis** link at the of the page if you do not have the blue bar view.

**Returning members - Login:**
Enter your **User Name** and **Password**, then click on the **Log In** button.

**First time users – Register for MyOasis:**
Click on **Create Your Profile**, and complete the form before proceeding.
Once logged into your account, you will see your Dashboard. Account options are located in the column on the left. To register for classes, select Classes from the menu bar.

Search for classes by typing into the Class Search box, using the class number, or a key word from the class title, or Filter By Date, Class Type, or by Instructor.
Once you locate the class you want to register for click Add to cart. You can confirm the item has been added to your cart by viewing the cart icon in the bar at the top, which will display a number next to the icon. Continue adding classes to your cart as desired. You may also add classes to your Wishlist if you are interested in them, but not ready to complete registration for them.

View the contents of your cart at any time by hovering the cursor over Cart Icon on the right end of the bar near the top of the page.
When you are ready to complete your transaction click **View Cart Checkout**. If you receive this message: (1) of X Class. This item has already been registered for, or is already in your cart. Please reference your completed Orders, or remove the duplicate item from your cart to proceed.

Review the contents of your cart, then click **Proceed to checkout**.

You can only register for one space per member. If additional spaces are needed, please call (619) 881-6262 or email info@SanDiegoOasis.org.
Enter any coupon codes you have and click **Apply coupon**, or click on the **Available Coupons** icon to apply class credits to your order. Then review your **Billing details** are correct, and click **Continue** at the bottom of the page.

Enter your credit card information as prompted.

Click the box agreeing to the liability waiver, then click **Place order**. Look for your **registration receipt** in your email **inbox**. Be sure to check junk/spam folders if you are unable to locate it in your primary inbox. **Save** your registration receipt email as it contains your **Zoom meeting ID number** and **passcode**. It may be helpful to print a copy as well.
Locate your Zoom meeting information from your MyOasis account by clicking on View/Print Class Term Receipt from your Dashboard view, which should be the first screen you see once you log into your account.

To join your class, click on the blue hyperlink (https://...) which will open up Zoom, if you have already downloaded the software. You can also join the meeting by going to https://zoom.us/, click on Join a meeting, then enter the Zoom ID and passcode listed.
At this time, it takes about four hours from the time that you registered for class information to update in the Dashboard View/Print Class Term receipt area.

You can also locate your Zoom meeting information from your MyOasis account at any time by clicking on Orders. Click VIEW for each order number for detailed information.

The Zoom link, meeting ID and passcode is located under each registered class. Click on the hyperlink (https://...) which will open up Zoom, or you can manually join the meeting by downloading the Zoom software, using the meeting ID and passcode by going to https://zoom.us/, click on ‘Join a meeting’, then enter the ID and passcode.

If you are joining the class by phone, dial the provided phone number, and enter the meeting ID and password when prompted.

You may also join the Zoom session by opening your registration receipt in your email inbox, and clicking on the blue hyperlink.
If joining the meeting manually by using the meeting ID and passcode, start by opening the **Zoom** application directly from your **Smartphone app** or **Computer**.

**Smartphone/Tablet app**: locate the blue and white Zoom icon and tap to open the app.

**Windows computer**: click the Window icon (Start Menu) at the bottom left corner of the **computer** screen > Scroll down and **look** for **Zoom**. Click the **Start Zoom** icon to open the desktop **application**.

**MAC computer**: Open your applications and select **Zoom**.

Click **Join a Meeting**. Enter the meeting ID and password, and you will be ready to participate.

If joining the Zoom session using your registration receipt email, simply open the email message and click on the blue **hyperlink**, as shown above. It should take you directly into the session.

We look forward to seeing you online!

For account access or Zoom assistance call (619) 881-6262 or email info@sandiegooasis.org.